

Rural Municipality of Crapaud

Council Meeting

Tuesday, May 19, 2026

7:00 pm

Crapaud Municipal Office

Minutes

Present: Mayor Jo-Anne Harvey, Deputy Mayor Dean MacDonald (by phone), Councillor Ian Lewis, Councillor Kim Campeau, Councillor Sheila Wigmore and CAO Margaret Armsworthy

- 1. Call to Order** – Mayor Jo-Anne Harvey called the meeting to order at 7:00 pm.
- 2. Approval of Agenda** - Approval of Agenda for Tuesday, May 19, 2026 – There is an amendment to the agenda as the ELC/Daycare Committee Report has been added to the agenda 8.2 after the Hall Committee Report. Moved by Deputy Mayor Dean MacDonald and seconded Councillor Sheila Wigmore to approve the amended agenda. Motion unanimously carried. (4-0)
- 3. Disclosure of Conflict of Interest** – Nil
- 4. Approval of Minutes from April 21, 2026, Council Meeting** – Approval of the minutes for April 21, 2026 Council Meeting – Moved by Councillor Sheila Wigmore and seconded by Deputy Mayor Dean MacDonald. Motion carried. (4-0)
- 5. Discussion Items**

5.1. Printer at the Municipal Office – CAO Margaret Armsworthy has discovered the current printer at the office will not only have the parts discontinued but we have reached the end of our service contract on May 23, 2026. We have already received a quote for a new printer which was \$6725 plus HST which was outside our budget. We have

received a new quote for a refurbished printer for \$3925 plus HST. We have the option to purchase or lease. There was discussed about what was included in the lease versus a purchase. Everything is the same but the lease would have finance charges which is why leasing would cost \$5279.34 over 66 months (\$79.99 plus HST monthly) versus purchasing for \$3925 plus HST. CAO Margaret Armsworthy has reviewed our budget and we do have room for this lower priced printer. **MOTION 2026-08:** Councillor Sheila Wigmore made a motion to instruct the CAO Margaret Armsworthy to purchase the Sharp 3051 for \$3925 plus HST. Seconded by Deputy Mayor Dean MacDonald. Motion carried (4-0)

- 5.2. **EV Station for Crapaud** – CAO Margaret Armsworthy reviewed the provincial request which was to have two stations with four parking spaces. We have previously declined this which was when the province came back to just have one station with two parking spaces. There drawings were provided to council again. All expenses would be covered by the province, but it would be taking up a lot of real estate in our Municipal Office which would limit any future development opportunities. There was discussion about the positives and the negatives of having a charging station in Crapaud. One thing to consider is we currently have a storage shed behind the Professional Building which is being transferred to the Crapaud Fire Department. We will need to potentially move this shed or have a new one at our Municipal Office. **MOTION 2026-09:** Councillor Ian Lewis made a motion to decline the installation of the EV Station in Crapaud. Seconded by Deputy Mayor Dean MacDonald. *Motion carried. (3 for, 1 abstention by Councillor Sheila Wigmore)*

- 5.3. **Master Plan from CBCL** – CAO Margaret Armsworthy has received a quote from CBCL to complete a Master Plan for the Rural Municipality of Crapaud. We are getting more inquiries to purchase land in the Municipality. We have discussed with our engineers at CBCL. They indicated it would be a good idea to have a Master Plan for the Municipality. Our engineers suggested a plan would be better than selling pieces of land without a plan in place. The quote just arrived but has not been reviewed with Councillor Ian

Lewis who is in charge of the Lands Portfolio. This Master Plan would help us plan before selling any lots so we have a clear plan on what we want to develop and where. This is separate from the CHIF application and separate from the Land Use Project. This topic has been tabled to the next meeting so Councillor Ian Lewis and CAO Margaret Armsworthy can meet to review the quote then review with CBCL.

- 5.4. **Allocating Honorarium** – We will be allocating some of the unused honorariums to upgrade the flower beds in different locations in the Municipality. Councillor Sheila Wigmore will be in charge of the flower bed at the Old Post Road Park. Councillor Kim Campeau will be in charge of the flower bed in Sherwood Forest. Connie MacKinnon will be in charge of the flower beds at the Cenotaph and the Crapaud Hall. CAO Margaret Armsworthy will be in charge of the flower beds at the Municipal Office. Mayor Jo-Anne Harvey indicated once we have the flower beds started, it would be easier for the summer staff to do upkeep. Mayor Jo-Anne Harvey mentioned there will be a small budget but if we know anyone who can provide flowers if they are splitting them that would be great.

6. Information Items:

- 6.1. **IRAC Update** – CAO Margaret Armsworthy advise council that we wanted to make sure everyone was aware of the increase. This letter will be sent out to all who are currently paying sewer dues. Any questions, please forward all comments to the CAO as all comments need to be documented and sent to IRAC. The rate increase has not been approved yet.
- 6.2. **Discontinuation of Bus Service to Crapaud** – Mayor Jo-Anne Harvey reminded councillors to forward all questions or concerns to the CAO so it can be documented. There has been issues with the Maritime Bus Service as the bus often blocks the Crapaud Fire Department doors. Passengers for the bus also are parking their vehicles in the parking lot overnight and for extended periods of time which has been an issue. The building is being transferred to the Crapaud Fire Department. We have offered to help find another location for the bus service. Unfortunately, these options have been

explored but Maritime Bus as either not provided access or the location was not convenient for them. The issue with parking in front of the Crapaud Fire Department doors, this causes issues when there is an emergency. With the issues of parking in front of the Crapaud Fire Department doors continuing, the bus service has been discontinued. Councillor Sheila Wigmore asked if there could be a letter written on behalf of council to help get the bus service back to Crapaud. CAO Margaret Armsworthy has only received one complaint about the bus service. Mayor Jo-Anne Harvey mentioned we could mention it to our MLA to see if he has any ideas.

7. Correspondence:

- 7.1. **Letter from the Red Rooster** – Mayor Jo-Anne Harvey has been approached by the Red Rooster which she indicated she forward their inquiry to the office. The letter is requesting to allow them to have pigs at their restaurant. Council discussed but we do not have a bylaw for this. Council has instructed CAO Margaret Armsworthy to review with the provincial regulations (including environmental regulations) which is the jurisdiction they would fall under. CAO Margaret Armsworthy to also follow up with the Red Rooster to let them know we are investigating their request.
- 7.2. **Email re: speeding in Crapaud** – Mayor Jo-Anne Harvey reviewed an email we received from a resident who has copied our MLA Matt MacFarlane with regards to the speeding in Crapaud. We have responded to the resident to ensure they report this to the province as well. CAO Margaret Armsworthy has also contacted the RCMP about the issues. We will be purchasing signs to notify vehicles to slow down. These will be purchasing with unused honorariums. Councillor Ian Lewis suggested we reach out to Women's Institute to see if they might have some influence on the province to help slow the speed of the traffic. We have discussed speed bumps with our MLA Matt MacFarlane but speed bumps would not be likely since it is a feeder road. Speed bumps are usually in slower traffic areas. The province was monitoring the Inkerman Road last year because of the traffic complaints on that road.

8. Portfolio Reports:

8.1. **Hall Committee Report** – Councillor Sheila Wigmore reviewed her submitted report which is attached to the minutes. No questions from council.

8.2. **ELC/Daycare Report** – Councillor Kim Campeau reviewed her report which is attached to the minutes. No questions from council.

8.3. **CAO Report** – CAO Margaret Armsworthy reviewed her report which is attached to the minutes. Mayor Jo-Anne Harvey asked council to let us know if they see anything that should be done by our Maintenance Supervisor or our Maintenance Worker. Councillor Sheila Wigmore had questions about the funding we received for soccer. CAO Margaret Armsworthy will review the funding for this program.

8.4. **Mayor's Report** – Mayor Jo-Anne Harvey reviewed her report which is attached to the minutes. Councillor Kim Campeau asked what gaga pits are. Councillor Ian Lewis assisted and described what they are as well as confirmed they are very popular with kids. Councillor Sheila Wigmore asked what lot developers were looking at for potential development. CAO Margaret Armsworthy pointed out the properties on Old Post Road. This is just being explored. There was discussion about the comment in the Mayor's Report with regards to the honorarium review. Councillors are to have their feedback returned to the CAO by May 31, 2026. Any changes to the honorariums should be made prior to the next election.

9. **Public Input** – Resident mentioned there is a piece of land on the corner which is owned by the province which they could use if they wanted an EV station. CAO Margaret Armsworthy had already reviewed another piece of land for the EV station which is a piece of land already owned by the province. The province did not like these locations. The residents asked about the flower beds. Mayor Jo-Anne Harvey said we will formulate a budget for the flower beds. The resident also had a concern if there were pigs at the Red Rooster, this might be an issue is there is run off if it rains as this would go down the hill. Resident also commented on changes the province made to a road to reduce speeding but the speeding is

continuing. Resident also asked if the Municipality could borrow soccer equipment from the school. Mayor Jo-Anne Harvey asked if anyone has any other questions. Councillor Ian Lewis mentioned with the speeding issues could approach the province about sidewalks from the store up and around the corner to Old Post Road. There was discussion that continued about speeding and potential ways to curb the speeding such as flashing lights in other locations.

10. Adjournment – It was moved by Councillor Ian Lewis and seconded by Councillor Kim Campeau to adjourn the meeting at 8:54pm.

Joanne Harvey _____

Mayor

Margaret Armsworthy_____

Chief Administrative Officer

Crapaud Hall Committee Report to Council

Submitted by Councilor Sheila Wigmore

May 19th, 2026

The Community Breakfast on April 25th was a yummy, well attended success, with lots of visiting over sausages, eggs, hash browns, toast and coffee.

The second annual Mother's Day Tea on May 9th, coordinated by Susan MacVittie and myself was also a very popular and well attended event, with 70 or so people enjoying home made sandwiches, baked goodies, tea and coffee. The Tea was a lot of work, a lot of fun, and many of compliments and positive feedback were received!

Friday, May 15th was the Anti Bullying Dance at the Hall, sponsored in conjunction with the Province.

Saturday, May 23rd is the Indoor Yard Sale at the Hall, organized by Della Ferguson; also a popular event to look forward to.

I'm lead organizer for the Plants Unlimited Sale on May 30th, with 18 confirmed vendors, selling indoor and outdoor plants, as well as plant related art etc.

The very popular Community BBQ is on June 6th, with 50 seats available. Please register with the Municipal Office if you are interested in attending.

Small Halls is happening on June 18th, and Unity in Community is taking place on June 28th. More on those events next month.

It would be great to see you and yours at some of the events at the Hall this month!

Thank you,

Sheila Wigmore

Kim Campeau
Report Date for May 19, 2026 Council meeting

ELC/Daycare Centre

Items of discussion:

Status of ELC Needs Assessment:

On May 12 we received a response from MRSB regarding the status of the ELC Survey. There were a total of 43 responses that will be analyzed. MRSB believes this number to be sufficient for conducting the analysis.

As part of the needs assessment, MRSB had a conversation with the Dept of Education and Early Years around the need for designating early years centres. It was noted the need for daycare in the Central Southern Queens region is declining, which is based on the department's current assessment for need. Therefore, halting the designation of new early years centres. However, the department may make exceptions if there is a strong case to support an application for a not-for-profit organization.

MRSB will provide the draft report of the survey results to the ELC committee May 15th, with the final needs assessment submitted to the committee May 29th.

Next ELC/Daycare Committee meeting date – June 02, 2026, 10:00am at council office.

CAO Report:

We have received funding for an Assistant to the CAO. Councillor Kim Campeau and I have completed the interviews. We are happy to report that we will have Jasmine Meng has accepted the job with her start date being June 1, 2026.

We have received funding for our Maintenance Supervisor, Ivan Lowther, for this coming summer season. The funding starts Jun 8 for 15 weeks.

We have received funding to incorporate Soccer in our Canada Day event. This funding is for \$5000.

We have received \$500 from the Provincial Credit Union to go towards helping with a summer event at the Crapaud Hall.

We have received \$200 from the Premier's Action Committee on Family Violence Prevention. This funding had to be used to host an event between May 11 and May 17 which is during Family Violence Prevention week. We hosted an all generation and all ages dance on May 15.

I will be on vacation from May 22 (our office is closed to the public this day to May 27). Monday, May 25, Tuesday, May 26 and Wednesday, May 27, our office will be closed to the public. Mayor Jo-Anne Harvey has a key to the office if anyone needs access. I have informed our Utility Manager. I will post a notice on our Facebook page as well as on our website so if there is an emergency, to contact the mayor.

Our AER has been submitted on time. It was due May 15, 2026. This is a report on the funds we have spend last year towards our CCBF projects.

Our IRAC rate increase application is pending. Currently, there is a notice which was in the Guardian on Saturday, May 9, 2026. It noted the increases we have requested. It is important if anyone reaches out to you to have them reach out to me directly with any questions or comments as they all need to be documented and sent to IRAC as part of their review.

Sewer bills have been prepared but not mailed out yet at the time of this report but the letter in the agenda package will be included in the sewer bills.

I attended a Bylaw 101 meeting which was an interesting opportunity to discuss bylaws as well as ones that are due. Myself and our summer student will be looking at these in June to identify each bylaw that requires attend. We do have a couple that are not necessary anymore which we can review as well in June.

We will be working on fixing up the land around the community by improving the flower beds and areas around our buildings and our new signs as our new signs should be here before our next meeting in June.

Finally, we will be implementing our monthly revenue and expenditure document as part of my report. It is not quite ready but I will have it ready for our June meeting so we will be able to see where we are at according to our budget throughout the year.

Mayor's Report

Library: After much discussion. I think it is in the best interest of our residents to gather our own data with who and why people visited the library. Starting on Wednesday May 13 till end of June we will keep track of the visits. When the building is taken over by the fire department all expenses will be covered by the municipality. Which roughly could be as high as \$30,000 a year.

Gaga pits: hoping to get one for each of the parks(old post road and Sherwood Forest). The price for park equipment is so expensive, we will need to look at other options going forward. With government cuts coming left right and centre, the need to readjust our goals and plans going into 2027.

Della is attending a seminar in Mount Stewart on Thursday May 14 on ways to improve our hall. Will have update at the next council meeting. Thanks to her.

As the CHIF program is still in the process of not to sure where we stand, we have to consider other options. The CAO and I have been in discussions with developers who wish to start building in our area. The land on the old post is an option so I am asking council for a motion to allow said developers (82 to proceed with looking into the possibility of developing the land.

Violence week: friendship dance at the hall May 15 to celebrate a Unity in Community and show the residents we want a safe place for all. We received funding for this dance through the Premier's Action Committee on Family Violence Prevention in the amount of \$200.

Councillor Ian Lewis, CAO Margaret Armsworthy and I attended the annual meeting of the federation in Summerside. Always an informative meeting. Going forward this meeting as all other meetings are open to all councillors. The CAO will always send out-the invite to all, if you ever have any questions please reach out.

Honorarium. As requested at the last council meeting , your opinions and suggestions are due at the office by May 31. A councillor has suggested a remuneration commission should take place. This is a very expensive proposition to put forward. I checked with another municipality. It can cost anywhere between five to \$15,000. When this remuneration report was done in 2019, it was done in good faith by three residents in our community, who faced an awful lot of unfair backlash. It involved calling people's bosses it involved calling lawyers. It turned to be a very nasty situation I for one would never put anybody through again. It was also decided after this 2019 report that the honorarium should be stay intact because councillors were doing more work and we're more involved in the community. I have minutes can you home and comments made from the previous Council that I can share with you upon request.