

**Rural Municipality of Crapaud**

**Council Meeting**

Tuesday, September 16, 2025

7:00 pm

Crapaud Community Hall

**Minutes**

**Present:** Mayor Jo-Anne Harvey, Deputy Mayor Dean MacDonald, Councillor George Jesso, Councillor Ian Lewis, Councillor Sheila Wigmore, CAO Margaret Armsworthy

**Absent:** Councillor Andrew LeClair, Councillor Kim Campeau

- 1. Call to Order** – Mayor Jo-Anne Harvey called the meeting to order at 7:02 pm.
- 2. Approval of Agenda** - Approval of Agenda for Tuesday, September 16, 2025– Moved by Councillor George Jesso seconded by Councillor Sheila Wigmore to approve the agenda as circulated. Motion unanimously carried. (4-0)
- 3. Disclosure of Conflict of Interest** – Nil
- 4. Approval of Minutes from June 17, 2025, Regular Council Meeting** - It was moved by Councillor Sheila Wigmore and seconded by Councillor George Jesso to approve the June 17, 2025, Regular Council Meeting Minutes as presented. Motion carried. (4-0)
- 5. Approval of Minutes from July 21, 2025, Special Meeting** – It was moved by Deputy Mayor, Dean MacDonald and seconded by Councillor Ian Lewis to approve the July 21, 2025, Special Meeting Minutes as presented. Motion carried. (4-0)

**6. Discussion Items**

- 6.1. Motion #2025-17 - Additional Paving of Crapaud Hall Parking Lot – Once paving was completed, there was an error identified where paving was missed. This section was not in the original quote. The additional paving quote has been provided by Curran and Briggs is for \$3450 + HST. Motion to have CAO Margaret Armsworthy have Curran and Briggs complete the additional paving was made by Councillor Sheila Wigmore and seconded by Deputy Mayor Dean MacDonald. Motion carried (4-0)
- 6.2. Library Reorganization/Food Share Expansion – The Food Share needs additional space. The Municipality has been in discussion with the Library to lower the amount of space they use to give this space to the Food Share. Diagrams have been provided to the Municipality from the Library with options to reorganize the space. The Municipality is waiting to hear about who will be responsible for the cost of these changes/reorganization of the Library space. Council to review for future discussion.
- 6.3. New Horizon Grant – CAO Margaret Armsworthy submitting an application to the New Horizon Grant. This grant is specific to funding activities and improvements for Seniors in the Crapaud area. The funding request included funding for seniors activities such as pizza and games night, movie nights, a newsletter and audio/visual equipment for the lower level so there will be microphones downstairs to ensure everyone is able to hear presenters. Funding will be announced in February/March 2026.
- 6.4. Daycare Update – Councillor Kim Campeau is the Chairperson for the ELC/Daycare Committee. She is currently out of the country on holiday. We wish to acknowledge no decisions have been made about a daycare. Mayor Jo-Anne Harvey and CAO Margaret Armsworthy attended a meeting which they will share with Councillor Kim Campeau upon her return as she is the Chairperson of the ELC/Daycare Committee which was formed to find the best locations for a daycare in Crapaud.
- 6.5. Fire Department – Mayor Jo-Anne Harvey shared the Crapaud Fire Department is looking to go out on their own. This has been delayed due to funding we have applied for with the Provincial Government. This funding has not been approved yet. This is

much needed funding for our fire department especially with the increase of medical calls our fire department is being burdened with.

- 6.6. Letter of Support – South Shore Actiplex is requesting the Municipality’s support in their application for the New Horizon Grant. Councillors all were provided a copy of letter to review. Councillor Ian Lewis made a motion to approve the letter as presented.

Seconded by Deputy Mayor Dean MacDonald. Motion carried (4-0)

**7. Portfolio Reports:**

- 7.1. Utilities Report – Deputy Mayor Dean MacDonald – no report. No issues with the water supply and the sewer system has its regular maintenance going forward.

- 7.2. Lands Report – Councillor Ian Lewis – no report. Still waiting on the CHIF funding for development.

- 7.3. Buildings – Councillor Andrew LeClair (absent) – no report. There are a couple of issues with Maritime Bus at the Professional Building as well as an issue with the deck. Depending on what happens with the Crapaud Fire Department, we can not put CCBF funding into this building until this is decided as these funds would have to be paid back. Our Maintenance Supervisor has looked at the deck and tightened a couple of the boards for now.

- 7.4. Parks – Councillor George Jesso – no report. Mayor Jo-Anne Harvey noticed another municipality received two different types of funding for their playground equipment. CAO Margaret Armsworthy will look into this and provide to Councillor George Jesso for the next meeting.

- 7.5. Recreation and Hall – Councillor Sheila Wigmore – attached. Council tried to share the video which was prepared for the Multicultural Event but it did not play properly. We are looking to have posted on our website. Councillor Sheila Wigmore made a motion to look into the Rural Municipality of Crapaud to install an external power source at the monument at the intersection of the Old Post Road and Route 13. Seconded by Deputy Mayor Dean MacDonald. Motion carried (4-0). Mayor Jo-Anne Harvey discussed that

there used to be electricity because of a cord which was fed to the monument. There was work done at the corner by the Province. It was supposed to go back to the same but this did not happen under the trustee so we do not have additional information on this. It is very expensive to put the electricity in which was our findings previously. Mayor Jo-Anne Harvey mentioned she will check with a previous councillor who looked into this. There is the option to put solar lights there instead. We will defer this to another

7.6. Daycare Committee – Councillor Kim Campeau – no report.

7.7. CAO Report – CAO Margaret Armsworthy – attached. Mayor Jo-Anne Harvey mentioned we should look at applying for the Active Transportation again next year since we were declined this year which would be funding for our walking bridge. Councillor George Jesso will work with CAO Margaret Armsworthy to see what options are available. Mayor Jo-Anne Harvey also mentioned we have reached out to the Provincial Government for surplus furniture to help supply office furniture to the municipal office once renovations are complete. Councillor Sheila Wigmore put a motion on the floor to join the FCM so we can access additional funding at a cost of \$254.94. Seconded by Deputy Mayor Dean MacDonald. Motion carried. (4-0)

7.8. Mayor's Report – Mayor Jo-Anne Harvey – attached. Mayor Jo-Anne Harvey is looking for a councillor to attend the South Shore Chamber of Commerce meeting on Tuesday, September 23, 2025. Councillor Ian Lewis volunteered to attend on behalf of council. The guest speakers are the Crapaud Exhibition Committee. Council would like to pass on their congratulations on a job well done as this was their first year running the show since the passing of their president and vice president. Mayor Jo-Anne Harvey also talked about councillors' honorariums. Our council receives high honorariums compared to communities around us. She wanted council to think about the option if councillors received less in honorarium this would provide additional funds to possibly have a part time staff member to assist the CAO. This will be deferred to the next meeting. Mayor Jo-Anne Harvey will not be cleaning the library anymore as she is too

busy. Mayor Jo-Anne Harvey also reminded everyone of the municipal office hours as there are public hours and other hours

**8. Public Inquiries –**

**8.1. Correspondence –** request for donation for the PEI Police Association. Looking to purchase an ad for their next PEI Police Association Magazine. The cost is \$250. CAO Margaret Armsworthy mentioned we already have commitments for our donation line item. We already are committed to the Community Bursary of \$500, \$200 for a family skate then we always purchase through a donation an ad in the Royal Canadian Legion's book.

**8.2. Email from resident –** We received an email from a resident requesting Chair Yoga. We are waiting to secure an instructor but we do have funding to start Chair Yoga at the Crapaud Hall. The funding was made possible through the Seniors Secretariat.

**8.3. Email from the Red Rooster –** The Red Rooster is requesting to have street lights installed at their entrance. They are looking to be open year round. There will be a cost to the Municipality. Maritime Electric indicated who requests the lighting will be charged to whoever requests this. Councillors believes this might be a provincial issue rather than a municipal issue. CAO Margaret Armsworthy will review with Maritime Electric and the Province to see if this may be covered through the Province.

**8.4. Donation to the Crapaud Community Hall –** The Crapaud Hall has received a donation from a local resident. She enjoys visiting the hall and partaking in the different events so she wanted to give something back.

**9. Public Input –** A resident had a question about the gazebo at the Old Post Road Park. This is to be built by the Bluefield School. We are on the list and if we are not in a rush, we get the labour for free but the supplies would be our responsibility. CAO Margaret Armsworthy will follow up with the instructor again.

**10. Adjournment –** It was moved by Councillor Sheila Wigmore and seconded by Councillor George Jesso to adjourn the meeting at 8:12pm.

**Joanne Harvey** \_\_\_\_\_

**Mayor**

**Margaret Armsworthy** \_\_\_\_\_

**Chief Administrative Officer**