

# Rural Municipality of Crapaud

Special Council Meeting  
Wednesday April 24, 2019  
7:00 pm  
Crapaud Community Office

## MINUTES

Present: Mayor: Vacant  
Councillors: Joanne Harvey (Acting Mayor), Sabrina Arthur, Donna Henley, Arnold Stewart, Spencer MacKinnon

Also: CAO: Barbara Weeks

Absent: None

**Introductions** – Acting Mayor Joanne Harvey welcomed the members of the public and explained this special meeting of Council is to discuss the by-election for Mayor and 1 Councillor being held June 17, 2019.

### 1. Meeting was called to order by Joanne Harvey at 7:00pm

2. It was so moved by Councillor Henley and seconded by Councillor Arthur to approve the agenda for April 24, 2019

3. Discloser of Conflict of Interest – None declared.

### 4. New Business

4.1. By-election declared for Monday June 17, 2019 – CAO, Barb Weeks explained some of the steps that have to be done. The first step is to appoint a Municipal Election Officer (MEO) for the election. This position is required by Council Resolution to oversee the election and provide general supervision, ensure fairness and compliance with the MGA, regulations and By-Laws. Barb Weeks offered her name as MEO.

*It was so moved by Councillor Henley and seconded by Councillor Arthur to approve the appointment of CAO Barbara Weeks as the Municipal Election Officer for the Municipal By-election being run June 17, 2019. It was further moved by Councillor Henley and seconded by Councillor Arthur to approve the appointment of Susan Williams Bulman as Deputy Election Officer if she accepts the position. Motions carried unanimously.*

4.2. **It was so moved** by Councillor Henley and seconded by Councillor Arthur to approve the funding application under the Municipal Strategic Component of the Gas Tax to seek funding to complete a Land Use Planning Project. Motion carried unanimously.

4.3. **It was so moved** by Councillor Henley and seconded by Councillor MacKinnon to approve the Municipality of Crapaud participating in the Federation of Canadian Municipalities’ Asset Management one year Cohort Program with a cost to the Municipality of \$1500. Motion carried unanimously.

**5. Reminder - Date of Next Regular Council Meeting**

5.1. Next Meeting will be Tuesday May 21, 2019 at the Crapaud Community Hall

**6. Adjournment**

6.1. It was so moved by Councilor Henley and seconded by Councilor Arthur to adjourn the meeting at 7:30pm.

Respectfully submitted, approved and signed,

Date: \_\_\_\_\_

\_\_\_\_\_

Neia Auld, Mayor  
Rural Municipality of Crapaud

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Barbara Weeks, CAO