

# Rural Municipality of Crapaud

Regular Council Meeting  
Tuesday April 16, 2019  
7:00 pm  
Crapaud Community Hall

## MINUTES

Present: Mayor: Neila Auld  
Councillors: Sabrina Arthur, Spencer MacKinnon, Donna Henley, Arnold Stewart,  
Joanne Harvey

Also: CAO: Barbara Weeks

1. **Introductions** – Mayor Auld welcomed the members of the public.
2. **Meeting was called to order by Mayor Neila Auld at 7:00 pm**
3. **Approval of Agenda for April 16, 2019**  
*It was so moved by Councilor Arthur and seconded by Councilor Henley to approve Agenda for April 16, 2019. Motion Carried unanimously.*
4. **Disclosure of Conflict of Interest**  
None Disclosed
5. **Approval of Minutes**
  - 5.1. **Minutes from Tuesday March 19, 2019**  
*It was so moved by Councilor Henley and seconded by Councilor Harvey to approve the minutes with two additions; 1)9.6.1 add “Brochure on hold” and 2) 10.3 add “Daphne Davies”.*  
*Motion Carried unanimously.*
  - 5.2. **Minutes from Tuesday April 9, 2019**  
*It was so moved by Councilor Henley and seconded by Councilor Arthur to approve the minutes as presented from the Special Council Meeting held on April 9, 2019.*  
*Motion Carried unanimously.*
6. **Business Arising from Previous Minutes –**
  - 6.1. **“9.2”** – Mayor Auld provided further discussion about affordable/seniors housing. She spoke to Clifford Lee regarding available funding for municipalities. Initial information includes two scenarios; 1- offering rent incentives to developers to build in the community, and 2 – the municipality building the housing units on land already owned by the municipality. The second option provides more funding options. Mayor Auld to set up a meeting with Clifford Lee in the coming weeks.

6.2. "9.2.2" More information on PID# 405480, would need to be subdivided in order to sell a portion to the Exhibition. Might need to stay commercial.

6.3. "10.5" SSHWI received their charitable status so there is no need for us to partner with them on the funding application.

## 7. New Business

- 7.1. Need to plan for by-election within 6 months of Councillor Lippman resigning  
***It was so moved by Councillor Harvey and seconded by Councillor MacKinnon to set the by-election date for June 17, 2019.***  
***Motion carried unanimously.***
- 7.2. CAO Contract was finalized with legal counsel, Mathew MacFarlane.  
***It was so moved by Councillor Henley and seconded by Councillor Harvey to approve the CAO contract as presented.***  
***Motion carried unanimously.***
- 7.3. By Law committee to be established to review old by laws. Councillor Henley expressed interest if there can be a co-chair.
- 7.4. Honorarium review commission to be established to look into Honorariums. Needs to be independent, 1 or 2 people.  
***Moved by Councillor Henley and seconded by Councillor Arthur to establish an honorarium review commission based on criteria in remuneration By Law.***  
***Motion carried unanimously.***
- 7.5. Municipal Growth Committee; Breadalbane and Augustine Cove have approached Mayor Auld regarding Municipal Growth. Meetings to be set up near the end of April.
- 7.6. Municipal Strategic Funding – Land Use Planning – Deferred to allow Councillors more time to read document.

## 8. Mayor's Report – Hon Mayor Auld presented her report

## 9. CAO Report

- 9.1. Fees By-Law was presented for the second reading.  
***Moved by Councillor Henley and seconded by Councillor Arthur to pass the Fees By-Law as presented. Motion carried unanimously.***
- 9.2. ***Moved by Councillor Henley and seconded by Councillor MacKinnon to agree to pay the course fees for the Water/Wastewater Operator to keep up his license. The Operator requires two courses per year with an approximate cost of \$300 each.***  
***Motion carried unanimously.***
- 9.3. ***Moved by Councillor Arthur and seconded by Councillor Henley to approve Bluefield High School Bursary in the amount of \$1000.***  
***Motion carried unanimously.***
- 9.4. SSHWI defibullator was taken care of by members of the public. Councillor Henley asked if there was anything else we could help with.

- 9.5. Community Hall to be run by Councillor MacKinnon and his committee with all bills and payments going through the Municipal Office.

## 10. Committee Reports

- 10.1. Councilor Harvey read her report and added that it great to be a part of the mock disaster exercise conducted by EMO. Next EMO course will be held May 27, 2019 and a mock disaster is planned for Sept.
- 10.2. Parks and Property – CAO reported a need for two new speed bumps for the Sherwood Forest Drive to add to the existing two purchased last year. Road traffic is still going too fast for the road and residents have expressed concerns.  
***It was so moved by Councillor Harvey and seconded by Councillor Henley to purchase two more speed bumps to be installed this spring on the Sherwood Forest Road at a cost of approximately \$400 or the pair. Motion carried unanimously.***
- 10.3. Community Hall
- 10.3.1. Councilor Spencer MacKinnon reported on painting being completed downstairs, looks modern and updated.
  - 10.3.2. SSHWI committee met Sat April 13, which was donated by the committee.
  - 10.3.3. South Shore Chamber will be meeting May 28, June 25, Sept 24 and Nov 26. Committee honoured amount charged by Masons at \$75 per meeting.
  - 10.3.4. The Hall will be booked for Election Poll, Meet the Candidates Night, Fall Flavours and potentially the FPEIM AGM in Oct 2019. Other individuals have looked at the Hall for weddings but nothing has been confirmed yet.
- 10.4. Public Works/Water & Sewer – Councillor Arnold Stewart/CAO
- 10.4.1. CAO reported that Maritime Electric has been wanting to replace poles across from Professional Centre. Need permission to dig to install stability wires. Dennis, Water/Sewer Operator expressed concern on digging as there is a sewer line close to the area. Dennis has flagged the area and Maritime Electric will be replacing poles soon.
- 10.5. Events & Recreation
- 10.5.1. Councilor Sabrina Arthur said that she is still looking for committee members so if anyone has ideas of people, please let her know. Mayor Auld suggested Amy MacPherson (lives by her).
- 10.6. Marketing & Communications
- 10.6.1. Due to the election the April meeting was postponed. Newsletter for May, black and white printing; Staples is the best option for printing.
  - 10.6.2. Councillor Henley needs guidance on Brochure. There is a larger price tag on this, do they still want to do it? Is this the best use of money? Reaching members of the

community who do not have access or choose not be on FB, internet, website etc.  
Brochure will be tabled for the time being.

**11. Discussion, Correspondence & Public Input**

- 11.1. Letter received by South Shore Watershed asking if the Municipality will continue to pay for lights at the part and lawn mowing. Ivan Lowther, Parks and Property Supervisor expressed concerns about the mowing. Students need to drive the lawn mower on the road which is dangerous for the students and the condition of the lawn increases the wear and tear on the municipality's equipment. CAO to check on cost of lights last summer and report.
- 11.2. A couple of public concerns over mud in front of pond and "oily" substance in the water by the bridge by Harvey's store. Councillor Harvey has contacted Francis Kelly.
- 11.3. Borden contacted Mayor Auld regarding Parade to celebrate their 150<sup>th</sup> anniversary. Did Crapaud want to put in a float? Councillor Henley mentioned that marketing would be great. Councillor Arthur does not feel that she would have the time or the help to commit to the parade. Liability concerns were expressed too, that's why Parades in Crapaud had ceased.
- 11.4. There was a request to give support for Mary Poppins application to seek funding under the Canada Infrastructure Project. Discussion points included the fact that they are outside of the Municipality, legal opinion would be needed before a decision is made.

**12. Date of Next Regular Council Meeting**

- 12.1. Next Meeting will be Tuesday May 21, 2019, 7:00 pm at the Crapaud Community Hall

**13. Adjournment**

- 13.1. It was so moved by Councilor Henley to adjourn the meeting at 8:30pm. Mayor Auld thanked the public for attending.

Respectfully submitted, approved and signed,

Date: \_\_\_\_\_

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Neila Auld, Mayor

Rural Municipality of Crapaud

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Barbara Weeks, CAO