

Rural Municipality of Crapaud

Council Meeting

Tuesday, May 21, 2024

7:00 pm

Crapaud Community Hall

Minutes

Present: Mayor Joanne Harvey; Deputy Mayor Margaret Armsworthy; Councillor Tom Patterson, Councillor George Jesso, Councillor Savannah Dugay; CAO Alana Searle

Absent: Councillor Della Ferguson, Councillor Dean MacDonald,

Special Guests: Logan O'Brien

1. **Call to Order** - Mayor Joanne Harvey called the meeting to order at 7:02 pm.
2. **Approval of Agenda** - Approval of Agenda for Tuesday, May 21, 2024– Moved by Councillor George Jesso and seconded by Councillor Tom Patterson to approve the agenda for Tuesday, May 21, 2024. Motion unanimously carried.
3. **Disclosure of Conflict of Interest** – Nil
4. **Approval of Minutes from:**

4.1. April 16, 2024, Regular Council Meeting

It was moved by Councillor Savannah Dougay and seconded by Deputy Mayor Margaret Armsworthy to approve the April 16, 2024; Regular Council Meeting Minutes as presented. Motion unanimously carried.

5. Discussion Items

- 5.1. Bylaw #2024-02 - Water & Sewer Corporation Second Reading – Moved by Councillor Tom Patterson and seconded by Councillor George Jesso. Motion carried unanimously.
- 5.2. Adopt Bylaw #2024-02 – Water & Sewer Corporation – Moved by Councillor Savannah Dugay and seconded by Moved by Councillor Tom Patterson. Motion carried unanimously.
- 5.3. Relocate Municipal Office to Former Scotiabank Building – Moved by Deputy Mayor Margaret Armsworthy and seconded by Councillor George Jesso. Motion carried unanimously.
- 5.4. Business request – Used Car Lot – CAO Alana Searle introduced Logan O'Brien who approached the municipality regarding a letter of support to open a small used car lot (3-4 vehicles). Logan advised council of the proposed location of the business on the pit side of a large lot owned by Alan MacQuarrie. He advised there will not be a large increase in traffic in the area as it is by appointment only and he will be putting a small building on site with solar panels for power for signing contracts but the building will not be staffed regular hours. Deputy Mayor Armsworthy noted that she supports a new business in the community and appreciates that it is in an already commercial area. It was moved by Councillor Savannah Dugay and seconded by Deputy Mayor Margaret Armsworthy to refer to CAO to write a letter of support for this business. Motion carried unanimously.

6. Deferred Items

- 6.1. The nice boys / MRSB Letter – Motion was brought by Councillor Tom Patterson and seconded by Councillor George Jesso. CAO read aloud the response from MRSB advising that “there is an onus on the municipality from CRA when issuing tax receipts, that must be able to provide support for these transactions and relate to operations. Since this is not a direct project or initiative of the municipality, we would not recommend proceeding with this transaction.” Motion rejected 0-4.

- 6.2. Foxy Fox – Signed Letter of Support/Liquor license request – Motion brought forward by Deputy Mayor Margaret Armsworthy and seconded by Councillor Savannah Dugay. CAO presented a letter of signatures from surrounding neighbours of her business as requested on April 16, 2024. Council Meeting. Councillor Tom Patterson voiced his concern that there would be an increase in traffic. Motion carried 3:1. Item referred to CAO to write letter of support for Foxy Fox to obtain a liquor license.

7. Information Items

- 7.1. Missing Cheques – CAO advised council that when she took over the office, there was a stack of approximately 1000 cheques that were unusable because they said Rural Municipality of Crapaud General Account but had an incorrect account number. Within that stack, there were cheques numbered 1, 20-54 that were missing from the pile. The remaining cheques have been voided. Councillor Tom Patterson asked if the missing cheques can be used and CAO advised that they would have to be forged as there needs to be two signatures to cash any cheques, and that if any of the missing cheques are used, it will be visible on the Scotiabank statement.
- 7.2. Royal Gazette – Cancelled – CAO advised that interim CAO had signed up for the Royal Gazette which was costing the municipality \$86.25/month. The subscription has been cancelled and copies are available at the Public Library.
- 7.3. Increased frequency of garbage pickup at Professional Centre – due to increased volume of garbage at the Professional Centre 20424 TCH, pickup of the black bin has been increased from bi-weekly to weekly. The monthly charge is increasing from \$49.50/mo to \$79.00/mo. There is also need for a small cardboard recycling bin as our current tenants generate a large amount of cardboard refuse and it is currently being stacked on the ground and left to the elements, which is causing it to blow all over the property and once it becomes wet it will not be picked up by GFL. There was discussion around how previously when there was a bin it was being abused by non-residents of

the Professional Centre so there will be a lock put on the new container. The cost of \$80.88/month was presented to council.

- 7.4. All-Tech Air Quality Testing Library (CCBF) – All-Tech was in the library/storage area and took air quality tests to confirm extent of mould exposure in Professional Centre building. The company will forward the results to CAO when prepared and she will report to council at next meeting.
- 7.5. Celebrate Canada Funding – CAO advised council that this year's funding for Celebrate Canada is \$840.00.
- 7.6. RCAF Flyover letter sent – Mayor Harvey sent a letter of approval to RCAF to do a flyover at the Crapaud Truck and Tractor Pull Championship on August 2-3, 2024.
- 7.7. Public Input Meetings May 16, 2024 – CAO advised that the Stantec Public Input Meetings were held at the Crapaud Community Hall on May 16, 2024 and there was turnout of between 15-20 residents between the two meetings. The meetings were helpful in gathering information from residents regarding their concerns and wishes for development in Crapaud.
- 7.8. Payment to A-Plus Electric from July 2023 – A payment to A-Plus Electric was made in the amount of \$4039.95 for wiring for a pump in the Lagoon completed in July 2023 and authorized by previous CAO. The invoice was not sent by the company until May 6, 2024.
- 7.9. Sewer Main Blockage – CAO advised council that on April 22, 2024 there was a blockage in the sewer main and there was an emergency call to Island Coastal Services Ltd. for sewer cleaning and vacuum at the cost of \$776.25.
- 7.10. Clean lift station – CAO advised that Island Coastal Services Ltd. was called to perform Hydro excavation at lift station due to discharge from the sewer main blockage at the cost of \$790.63.

- 7.11. Seal Kit for Lagoon Pump (2 x \$500) – CAO advised that the Utility Manager purchased new seal kits the Lagoon pump at \$500.00 each as the old ones were worn and past their life span.
- 7.12. Lift Pump – CAO advised that the lift pump at the wastewater plant needs replacement at cost of approximately \$1000.00 with labour provided by Utility Manager.
- 7.13. Chlorine Pump at Water Lift Station – On May 4, 2024 the chemical feed pump failed & needed replacement. The old pump was approximately 14 years old and parts for it are no longer in production. The Utility Manager had called other municipalities to try and find parts but was unable to do so. The pump needs replacement at a cost of approximately \$4,000.00.
- 8. **Public Discussion** – A resident advised that there is a manhole cover in the undeveloped end of Sherwood Forest completely covered by debris. The municipality is in the process of sending out tenders to clear an access road and that will be addressed at that time.
- 9. **Adjournment** – It was moved by Councillor Tom Patterson to adjourn the meeting at 8:05 pm and was seconded by Councillor Savannah Dougay

Joanne Harvey _____

Mayor

Alana Searle _____

Chief Administrative Officer