

Rural Municipality of Crapaud
Regular Council Meeting
Tuesday May 18, 2021
7:00 pm
Crapaud Community Hall

AGENDA

- 1. Call to order**
- 2. Approval of Agenda for Tuesday, May 18, 2021**
- 3. Disclosure of Conflict of Interest**
- 4. Approval of Minutes from Tuesday, April 20, 2021**
- 5. Mayor's Report (See Attached)**
- 6. Business Arising from Previous Minutes**
- 7. New Business**
 - 7.1. Pre-Council Meetings
 - 7.2. Traffic Speed Cameras
 - 7.3. Committee Appointments
 - 7.4. Municipal Office
 - 7.5. Apologies
- 8. CAO Report (See Attached)**
 - 8.1. Harassment Policy
- 9. Committee Restructuring & Reports**
 - 9.1. Fire Commissioner - None
 - 9.2. EMO – None
 - 9.3. Land, Parks & Property – Councilor David Morton
 - 9.4. Finance – Councilor Bill Chester
 - 9.4.1. 2021-22 Capital Budget
 - 9.5. Buildings – Councilor Steven Carey
 - 9.6. Public Works/Water & Sewer – None
 - 9.7. Marketing and Community – None
- 10. Correspondence –**
- 11. Date of Next Regular Council Meeting – June 15, 2021, 7:00pm**

Rural Municipality of Crapaud

Regular Council Meeting

Tuesday, May 18, 2021

7:00pm

Crapaud Community Hall

MINUTES

Present: Mayor: Neila Auld
Deputy Mayor: Steven Carey
Councillors: David Morton, Bill Chester, Jo-Anne Harvey,
Della Ferguson, Tom Patterson
Also: Staff: Nicole DesRoches, CAO, Tracy Guitard, Office Assistant

1. **Introduction** – Mayor Auld welcomed members of council and members of the public to the meeting.
2. **Call to order** – Mayor Auld called the meeting to order at 7:00pm.
3. **Approval of Agenda for Tuesday, May 18, 2021.**
It was so moved by councillor Chester and seconded by councillor Carey to approve Agenda for May 18, 2021. Motion carried unanimously.
4. **Disclosure of Conflict of Interest – None Declared**
5. **Approval of Minutes Tuesday, April 20, 2021**
It was so moved by councillor Morton and seconded by councillor Chester to approve the minutes as printed. Motion carried unanimously.
6. **Mayor's Report** – Mayor Auld read her report (Attached)
 - 6.1. Mayor Auld welcomed and introduced the three new councillors and the new office assistant.
 - 6.2. **MOTION 2021-142:** It was so moved by councillor Morton to have a Special Council Meeting on May 27, 2021 at 2:00pm for Crapaud committee appointments. Seconded by councillor Patterson. Motion carried unanimously.

7. **Business Arising from Previous Minutes –**

- 7.1. The SSWS is partnering with the Community of Crapaud to develop an outdoor classroom. The SSWS requires written consent from Crapaud council before they can go further with this project. The outdoor classroom project consists of a classroom, a historic area and garden. CAO will submit written consent and see if the Community of Crapaud insurance policy includes liability for the property being used for this project.
- 7.2. **MOTION 2021-143:** It was so moved by councillor Chester to have the SSWS start building a garden while the Crapaud council research liability coverage. Seconded by councillor Morton. Motion carried unanimously.

8. **New Business –**

- 8.1. Councillor Chester requested a motion for the council to have a meeting prior to every council meeting to discuss agenda items. Meeting is usually on the Thursday before a council meeting and time will be determined. The Procedural bylaw, section 22.9 permits council to have a pre council meeting, therefore, no motion is required.
- 8.2. Councillor Chester discussed speed cameras and how Crapaud could use cameras on the TCH and Old Post Rd. The PEI Government is potentially developing a pilot program to install speed cameras in different PEI municipalities.
 - 8.2.1. **MOTION 2021-144:** It was so moved by councillor Chester that council contacts the PEI Government regarding speed camera and regulations to have these cameras installed within Crapaud. Seconded by councillor Morton. Motion carried unanimously.
- 8.3. Councillor Harvey recommended having the mayor's office become the assistant's office now that the Community of Crapaud was able to hire a full time assistant through Skills PEI.
 - 8.3.1. **MOTION 2021-145:** It was so moved by councillor Morton to discuss the Community Office at the special council meeting on May 27, 2021. Seconded by councillor Chester. Motion carried unanimously.
- 8.4. Council Ferguson asked council for apologies regarding two complaints; one with councillor Chester and one with a non-resident who attended a Crapaud council meeting. This will be discussed further at the special council meeting on May 27, 2021.

9. **CAO Report (Attached)**

- 9.1. **MOTION 2021-146:** It was so moved by councillor Chester to adopt the Harassment Policy. Seconded by councillor Morton. Motion carried unanimously.
- 9.2. **MOTION 2021-147:** It was so moved by councillor Harvey to pay all election officials \$15 per hour for the eighteen hours that were worked for the 2021 By-Election on May 10, 2021. Seconded by councillor Patterson. Motion carried unanimously.
- 9.3. **MOTION 2021-148:** It was so moved by councillor Harvey to allow the Nicole DesRoches, CAO paid time off to compensate for the work involved as the Election Officer in the 2021 By-Election. Total hours worked is twenty five hours. Seconded by councillor Morton. Motion carried unanimously.

10. **Committee Reports**

10.1. **Fire commissioner - None**

10.2. **EMO – None**

10.3. **Land, Park and Property** – David Morton discussed the Sherwood Forest public meeting that was held on May 27. Sherwood Forest residents are concerned with future development within the area and requesting a covenant be established for Sherwood Forest. Council is open to discuss future development, and are looking to develop the vacant lots in Sherwood Forest before any development is considered in the vacant land that borders Sherwood Forest Rd and Route 1A. Council Morton read a response from Matt MacFarlane, lawyer. No covenant document was ever filed with a lawyer and a covenant is usually established prior to the sale of a property or properties. If a covenant is approved for Sherwood Forest, it will only be applicable to the lots in Sherwood Forest that are owned by the Community of Crapaud. For a covenant document to apply to all lots within Sherwood Forest, a 100% agreeance with Sherwood Forest residents. The municipality of Crapaud has a legal right to handle all covenant documents as it sees fit and a covenant is intended to prevent unsightly property.

- 10.3.1. **MOTION 2021-149:** It was so moved by councillor Morton to have a committee meeting with a sub committee of Sherwood Forest including, Colin Dawson, Stan Baker, Robyn Arsenault, and Ken Lake regarding covenants. This meeting will occur prior to the sale of any Sherwood Forest lots. Seconded by councillor Ferguson. Motion carried, five votes for and one vote against.

10.4. **Finance** – Bill Chester presented the 2021-22 Capital Budget. He outlined the current capital projects that are underway, as well as the capital projects that will begin this fiscal year and sources of funding.

10.4.1. **MOTION 2021-150:** It was so moved by councillor Morton to approve the 2021-22 Five- Year Capital Budget. Seconded by councillor Carey. Motion carried unanimously.

10.5. **Buildings** - Steven Carey presented Report –

10.5.1. **MOTION 2021-151:** It was so moved by councillor Carey to have screens purchased for the Community Hall windows. Seconded by councillor Patterson. Motion carried unanimously.

10.6. **Public Works/ Water and Sewer** – None

10.7. **Marketing and Community** - None

11. **Correspondence** – None

Date of next regular council meeting – Tuesday, June 15, 2021, at 7:00pm

Adjournment – Meeting moved to adjourn by Councillor Chester at 7:40pm.



Mayor's Report

May 18, 2021

I would like to extend a special recognition to the three new Councilors recently elected to Council, Della Ferguson, Joanne Harvey and Tom Patterson. We are also pleased to have hired Trayce Guitard to the office as an assistant to Nicole, through a Skills PEI grant.

Some housekeeping: A reminder that Council meetings are now recorded "for internal purposes". As per the Municipal Government Act, and the process also followed by the Provincial Legislature, the Public are here for observation. Any questions or concerns can be directed to the Council Office directly, or will be directed to the appropriate Councilor. Office is now open Monday to Friday 10am to 4pm. Similarly, all Committee meetings will be open to the public, again for observation. The Mayor is automatically be a member on all Committees. Committees reach a consensus to then make recommendations to Council for approval. The CAO is also available to attend. Meetings will be recorded, and transcribed. Former "Pre-Council Meetings" will also be open to the Public as Council discuss items that will, or will not move to the next Council Meeting, including any proposed motions. The Public are invited for observation.

You are encouraged to propose an item for addition to any Council meeting by the Thursday prior to the meeting to the Council Office. Nicole can then answer the question, or refer it to the Council. Keep in mind, we are only able to have so many additions to an Agenda, so it may be deferred to next meeting or simply to the office for clarification. .

Council is still in need of volunteers to assist Councilors with their appointed portfolios:

MOTION

1. Land, Parks and Properties David Morton(Ch) Steven Carey (VCh)
2. Finance – Bill Chester (Ch)
3. Emergency Measures Della Ferguson (Ch) Bill Chester (VCh)
4. Marketing/Community/newsletter/Social Media Tom Patterson (Ch),Joanne Harvey (VCh), Marion Miller, Tracy Guitard
5. Public Works – Joanne Harvey(Ch) Tom Patterson (VCh)
6. Buildings – Steven Carey (Ch) and David Morton VC Ch), Tracy Guitard
7. Municipal Growth – Della Ferguson and CAO
8. Fire Commissioner - Neila Auld and CAO

Please consider putting your name forward to participate on any one of these committees. This has been a very busy month, especially with the election and completion of the Capital Budget for the end of May, and the Public Meeting on Land Use/Development in Crapaud.

- Work continues in our Land Use Study by Stantec. This study, with approval, will make land use recommendations going forward for Crapaud its vacant lands and our

municipal boundaries. Unfortunately Covid-19 restrictions prevent them to coming from NS and NB to have a public meeting.

- **Councilor Morton will elaborate.**
- The numerous Bylaws need review. Council will be starting the process in the near future. I welcome public participation as the reviews proceed.

I attended the South Shore Chamber of Commerce meeting, where we heard about the Emergency Animal Rescue Program in PEI.

I want to extend a strong “Thank You” to our CAO, Nicole and to our Councilors and Volunteers in the Community, that make Crapaud and surrounding area a great and welcoming place to live. Present projects “in the works” include:

- Continuing to upgrade the Crapaud Community Hall as an EMO Centre.
- Plans to install wheelchair automatic doorway opening for the Library and Community Office.
- Working with Don Wills to expand his business in our Professional Centre, and working on expanding the Community Office into the balance of space, and find rental use for the three small examining rooms/offices.
- Work is underway to expand the back lots of Sherwood Forest with water and sewer, clearing and building a roadway throughout.
- As for Affordable Housing in the front field off the TCH, it makes no sense to prepare, subdivide, run water and sewer, and build a paved roadway until we are sure there is a need in this community.

Councilor Carey will elaborate.

- Plans initiated prior to the exit of Councilor Auld, will hopefully continue with the new Council. This includes a public dog park with benches, rules posted and garbage disposals, increase walk trails with benches throughout Sherwood Forest and expanding the Englewood path, and the path of the Watershed area along the riverbed by Inkerman Rd and passes by Harvey’s store. Highways have kept Nicole and I updated regularly as the project of a new Bridge by Harvey’s continues. Once the temporary bridge is removed, they assured me they will restore the Park area. We did save one shrub/tree that was planted “in memory” of a local resident to replace in the Park.

We have a lot of work ahead of us, and I am confident our new Council, and old, can make this all work for the betterment of Crapaud, and even surrounding areas, for Municipal Growth. We need to attract young families to settle in our community, to ensure we keep our School, our Businesses, and more. We need to offer options for our Seniors to remain in our Community. These will be a priorities.

On a personal note:

George and I have been residents of Crapaud since 1985. We were Employers for most of those years and believe we were respected by the Community and our Employees. That feeling of

respect has been shattered recently, yes by a few, but nonetheless a blow to our family. I work 24/7 as Mayor. My family will atone to that. As a family, it has meant personal sacrifices. I have been on Crapaud Council before. In comparison, the present/previous Council were exemplary and hard working for residents. We worked together, respecting each other's point of view in making decisions. My hope is, with new incoming Councilors, these strong and cohesive attributes will continue, for the growth, respect and sustainability of our Community, and of Members of Council.

If anyone has an issue with what they believe I did, or didn't do, or should do, I am a very accessible councilor. Please contact me personally.

Respectfully Submitted;

Neila Auld, BScPharm

Mayor