

Rural Municipality of Crapaud

Regular Council Meeting

Tuesday, January 17, 2023

7:00pm

Crapaud Community Hall

MINUTES

Present: Mayor Joanne Harvey; Councillors Margaret Armsworthy, Della Ferguson, Dean MacDonald, Sandra Florh

Absent: Councillors Savannah Dugay and Tom Patterson

Staff: Wendy MacKinnon, CAO

Visitors: Connie MacKinnon, Steve Carey, Daphne Davies, Joanne Lewis, Ian Lewis, Neila Auld, George Auld, Blane Auld, Donna Heanley, Roy Heanley, and Susan Williams

1. **Call to order** – Mayor Harvey called the meeting to order at 7:00 pm and welcomed members of the public.
2. **Approval of Agenda**
MOTION: Approval of Agenda for Tuesday, January 17, 2023.
Moved by Councillor Ferguson, seconded by Councillor Thompson. Unanimously Carried.
3. **Disclosure of Conflict of Interest – None Declared**
4. **Approval of Minutes**
MOTION: That the minutes of the November 15, 2022 meeting of Council be approved as printed with the correction of item 14 - Tom Ferguson to Tom Patterson.
Moved by Councillor Armsworthy, seconded by Councillor Ferguson. Unanimously Carried.
5. **Business Arising from Previous Minutes - Nil**
6. **Introduction of New Council Members & Portfolios**

W&S Committee – Dean MacDonald

Councillor Thompson would like to see the department operate in a fair and transparent manner and is excited to be on Council and looking forward to working for the residents of Crapaud.

EMO/ Streets & Lights – Della Ferguson

Councillor Ferguson will be working on updating the EMO and getting volunteers in place. The reception centre will be the main area of focus over the coming months. If anyone has a concern with the street

lights, please contact Della. Her first duty will be working on upgrading the Christmas lights at the Cenotaph.

Councillor Fergusons report to be attached.

Building, Property and Events – Sandra Florh

Councillor Florh will be working on the rental of the Community Hall to the Masonic Lodge and Mary Poppins. She would like to change the keys to the hall since it is unknown who has keys and feels its important to change the code at the Community Hall. She will also be working on the Sherwood Forest Covenants.

Councillor Florhs Parks and Recreation Action Plan 2023 report to be attached.

Finance and Administration – Margaret Armsworthy

Councillor Armsworthy presented the financial income statements for the General, Water and Sewer accounts for the period ending Dec 31, 2022. She has been working with her committee on hiring a CAO for the municipality and plans to have a recommendation to Council as soon as possible. There are a couple of laptops that are missing and she would like to find them, if possible.

Councillor Armsworthys Financial Report to be attached.

7. CAO Report – Nil

8. Unfinished Business – Nil

9. New Business

9.1 Mayor Harvey reported that CAO Nicole DesRoches resigned on Dec 16, 2022.

9.2 A job advertisement was created for the position of CAO and it was posted on Work PEI, Indeed and on the municipalities website. There were 17 applications received for the CAO position and the hiring committee will be selecting applicants for interviews and making a recommendation to Council for their consideration.

10. Public Section

Steve Carey – Questioned if Mayor Harvey’s husband worked for the municipality and if he has a contract.

Questioned if the Sherwood Forest Covenants have been completed.

Questioned when is the CAO at the Municipal office? She is there one day a week on Tuesday from 10:00 am-4:00 pm.

Donna Heanley – Questioned if the damage to the trees from Fiona will be cleaned up and where are the priority areas.

Connie MacKinnon- Commented that Mayor Harvey's husband should work for the municipality. Suggests that all contracts go to tender.

Asked if other members of Council worked for the municipality.

11. **Adjournment** - the meeting was adjourned at 7:19 pm.