

Rural Municipality of Crapaud

Regular Council Meeting

Tuesday May 19, 2020

7:00 pm

Via video conference

MINUTES

Present: Mayor: Neila Auld
Deputy Mayor: Donna Henley
Councillors: Bill Chester, Stan Baker, Evan Auld
Vacancies (1)

Also: Staff: Barbara Weeks, CAO

Absent: Spencer MacKinnon

1. **Introductions of Guests/Presentations** – no presentations but members of the public were welcomed.
2. **Call to order** - Mayor Auld called the meeting to order at 7:00
3. **Approval of Agenda for Tuesday May 19, 2020** – councillor Henley moved and Councillor Chester seconded the approval of the agenda for Tuesday May 19th, 2020. Carried.
4. **Disclosure of Conflict of Interest – None declared**
5. **Approval of Minutes from Tuesday April 21, 2020** – Councillor Henley moved and Councillor Evan Auld seconded the approval of Minutes for the Regular Council Meeting on April 21, 2020. Carried.
6. **Business Arising from Previous Minutes - None**
7. **Mayor’s Report** – Neila presented her report (see attached report) mostly a summary of letter sent to Jamie Fox on issues that we are being worked here in Crapaud. Jamie Fox, Minister of Fisheries & Communities. Neila wants to say that all of Council has worked so hard on all of these items, it has been a true group effort, even through this pandemic we are still working hard.
8. **New Business**
 - 8.1. Donna reported that Council has been deliberating on two complaints that were received back in February. These complaints questioned email exchanges between the Mayor and a member of the public and whether they violated the Code of Conduct By Law. Council deliberated through email, closed meetings, and sought advice from Municipal Affairs and Legal Counsel before a decision was reached. Official statement on decision is as follows. Recognizing that as public figures we must represent Council at all times in a manner that is respectful of our fellow council members as well as the general public, we, as Council, resolve to conduct all council communications and conversations separately from any personal relationships or conflicts. All members of Council will also take part in an online

review of the Code of Conduct section of the Municipal Government Act and training once Municipal Affairs is ready to proceed with that.

This official complaint is now a closed matter and Council looks forward to improved interactions with our constituents as we work together in the development and management of our community.

9. **CAO Report** – CAO, Barb Weeks presented her report (attached).
Total Expenditures for April 2020 totalled \$2,996.28 and Revenue of \$13,172.75.

Motion 2020-084 - It was so moved by Councillor Henley and seconded by Councillor Chester to approve a \$1.00 per hour raise for our Water/Sewer Operator Dennis Lowther. This had been discussed last year that it would be revisited this year, retroactive until the first of this fiscal year April 1, 2020. Motion carried.

10. **Committee Reports**

- 10.1. Fire Commissioner - Mayor Neila Auld – Neila spoke to Raymond; the Fire department has not met officially since the pandemic. Raymond keeps in touch with Barb on a regular basis and working hard to get all the radio and equipment upgrades purchased, invoiced, and paid.
- 10.2. EMO – Councillor Donna Henley presented her report. See attached report. Virtual meeting scheduled for May 28th at 7pm, and Donna welcomes another Councillor to join and help with all the responsibilities. The Mayor commended Donna on all the work that has been done to date.
- 10.3. Land, Parks & Property – interim Councillor Bill Chester reported on the status of the Land Use plan. Seven Proposals have been received. Committee are looking through them now. Top picks will be vetted and then references checked. Stantec, is one of the top picks.
- 10.4. Finance – Councillor Bill Chester had nothing to report other than the financials that the CAO reported.
- 10.5. Buildings – Councillor Spencer MacKinnon was not present at this meeting. Neila asked Connie if Spencer had any new contact information that maybe something had changed since we had not heard anything from him in a few months.
- 10.6. Public Works/Water & Sewer – Councillor Stan Baker Speed bumps issue - Speed signs changed, diverting truck and staff traffic for Villa might help ease the issue. Should be also added to land use plan and it was sent in letter to Jamie Fox.
Motion 2020-85 – Councillor Henley moved and Councillor Chester seconded to approve the CAO purchase two more speed bumps for the Sherwood Forest Drive. Motion carried.

It was suggested that Council look into the possibility of a Joint effort with Province of PEI, Exhibition Association, and the Municipality for a service road behind the Villa. CAO to reach out to Exhibition, Province and see what the interest is.

Housing was discussed. The MacQuaids are asking that Council decide on what types of housing they feel the community needs. Some features to consider are the number of bedrooms and if there is a need for garages? Council discussed survey of residents to

find out needs. Find out amount rent would be from the MacQuaids. Mail drop COA 1J0 - 440 households and Southshore area too, moving out of home within 2-5 years, 5-10 years – CAO to investigate.

CAO to add some information to sewer/water invoices adding similar information that was received on property taxes letter about payments.

10.7. Marketing and Community – Councillor Evan Auld discussed his report (see attached).

- Canada Day pancake breakfast take out/drive by, outdoor movie night
- Painting of Murals in Professional center, Jennifer Brown
- Extended and improving walking trails in Crapaud
- Newsletter – not monthly, but maybe quarterly
- Wikipedia page updates
- Community Gardens project – behind the Crapaud hall, planter boxes, Evan will donate some tomatoes, take what you need

11. Correspondence – Email correspondence forwarded to Councilors during the month

11.1. **SSWA email** – Daphne Davey – Meeting Thursday at 10am to discuss Provinces proposed straightening of the Westmoreland River to allow the fish to run more smoothly.

11.2. **Email from Lisa for Dr.** – maybe a regular update from SSHW on Dr's & NP that are working in the clinic and hours available.

11.3. **CAO Just received a text from Councillor MacKinnon resigning from Council** – He will send a formal email as soon as he can. Barb will investigate rules for by-elections currently due to the Pandemic.

12. Date of Next Regular Council Meeting – Tuesday June 16, 7 pm (location TBA)

13. In Camera Discussions – if needed

14. Donna moved to Adjourn at 8:40pm

Respectfully submitted, approved and signed,

Date: _____

Neila Auld, Mayor

Barbara Weeks, Chief Administrative Officer

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