

# Rural Municipality of Crapaud

Regular Council Meeting  
Tuesday January 21, 2020  
7:00 pm  
Crapaud Community Hall

## MINUTES

Present: Mayor: Neila Auld  
Deputy Mayor: Donna Henley  
Councillors: Bill Chester, Spencer MacKinnon, Stan Baker  
Vacancies (2)

Also: Staff: Barbara Weeks, CAO

Absent: None

- 
1. **Introductions** – Mayor Auld welcomed members of Council, CAO and members of the public to the meeting.
  2. **Meeting was called to order by Mayor Auld at 7:05 pm**
  3. **Approval of Agenda for January 21, 2020**  
*It was so moved by Councilor Chester and seconded by Councilor Henley to approve Agenda for January 21, 2019. Motion Carried unanimously.*
  4. **Disclosure of Conflict of Interest – Non declared**
  5. **Approval of Minutes November 19, 2019**  
*It was so moved by Councilor Henley and seconded by Councilor Chester to approve the minutes as printed. Motion Carried unanimously.*
  6. **Business Arising from Previous Minutes**  
None presented or discussed
  7. **New Business**
    - 7.1. Presentation from Peter Brown, Bayside Builders, discussed the Creation Energy Geothermal and Solar renewable energy project proposal for land in Crapaud.
      - They are an advocate for renewable energy
      - Promote Echo experience
      - Intergenerational housing concept
      - Socially inclusive, environmentally focused
      - Community development and ownership opportunity
      - Market to first time home buyers, ½ way between Summerside and Charlottetown and aging population wanting to downsize.

- Active community close to rink, curling club, walking trails
- Geothermal – first carbon neutral community of PEI?
- ASK for community is to develop a partnership application with ACOA and Bayside builders as architect, planner. 90% potential funding for rural areas.
- Integrate a Phase structure, feasibility for any size

## 8. Mayor's Report – Mayor Auld read her report (attached)

- 8.1. Rules of order to be clarified. Council and Public must refrain from “chatting” or speaking out without authorization from the Chair. Chair is the Mayor or delegate. All discussion/questions are to be directed to the Chair. Chair will answer the question or direct it to the appropriate councillor or the CAO, or deferred for future review.
- 8.2. Nominations for two more Councillors will be called
- 8.3. Neila and Barb met with 5 other local Mayors and CAO's and drafted a letter to the Premier regarding Health Care in the South Shore, specifically the recruitment of a Doctor.
- 8.4. Discussions and work is continuing on Affordable Housing, Expansion of Sherwood Forest water and sewer, By Law updates, Municipal Growth/Land Use, Asset Management, EMO; these are large projects that move slowly.

## 9. CAO Report (attached)

- 9.1. Barbara Weeks presented her report. Total Expenditures for November were \$10,563 and Revenue of \$14,844.48. December expenditures were \$50,360.52 and Revenue totaled \$206,120.32. (\$150,000 of \$200,000 Gas Tax was received and needs to be allocated).
- 9.2. **MOTION 2020-056:** Councillor Henley moved To Approve Council participate in CDC's pilot Project for shared resources at a cost of \$200. Seconded by Councillor Chester, Motion carried unanimously
- 9.3. **MOTION 2020-057:** Councillor Chester moved To Approve date of Municipal By-election to be set for Feb 17, 2020. Seconded by Councillor Henley. Motion carried unanimously
- 9.4. **MOTION 2020-058:** Moved by Councillor Henley To Approve CAO, Barbara Weeks as the Municipal Election Officer (MEO) for the next By-election. Seconded by Councillor Chester. Motion carried unanimously.
- 9.5. **MOTION 2020-059:** It was so moved by Councillor Chester To Approve 1st Reading of Bylaw # 2020-01 Municipal Emergency Management Program. Seconded by Councillor Henley. Motion carried unanimously.
- 9.6. **MOTION 2020-060:** It was so moved by To Approve 1st Reading of Bylaw # 2020-02 to manage and Dispose of Records. Seconded by Councillor Henley. Motion carried unanimously.
- 9.7. **MOTION 2020-061:** It was so moved by To Approve 1st Reading of Bylaw # 2020-03 to Regulate Access to Information and Protection of Personal Information. Seconded by Councillor Henley. Motion carried unanimously.
- 9.8. **MOTION 2020-062:** Moved by Councillor Henley To approve donation request form South Shore Sharks Minor Basketball for \$400. Seconded by Councillor Chester. Motion carried unanimously.
- 9.9. **MOTION 2020-063:** Moved by Councillor Henley To approve pay off balance of Sewer Loan 1501-2017, approximately \$28k. Seconded by Councillor Chester. Motion carried unanimously.
- 9.10. Councillor Chester asked if the DRAFT By Laws could be placed on the website for public viewing.

## 10. Committee Reports

- 10.1. Fire Commissioner and EMO – Neila presented Report (attached)
  - a. Attending “10 steps to emergency preparedness” presented by Island EMO on Feb 5<sup>th</sup>, 2020
  - b. Welcome to newly elected Fire Chief, Raymond MacDonald and a thank you to outgoing Chief Chris Paynter.
- 10.2. Parks and Properties – Councillor Kris Jones resigned no report.
- 10.3. Land and Finance – Councillor Chester
  - a. Councillor Chester discussed presented information from first of two builders with expressed interest in building affordable housing/seniors housing on land in the Municipality. Bayside Builders presented today and Wendy McQuaid will be presenting in February.
  - b. Land Use Plan project was discussed and asked that there be a clause added to include “working in conjunction with builder/developer on Housing project” and CAO to advertise for tenders to do the study. Project had already received funding approval from the Municipal Strategic Component (MSC) of the Gas tax funds.

**MOTION 2020-64:** It was so moved Councillor Henley to move forward with the tender process to hire a consultant to conduct the research which will lead to a Land Use Plan For Crapaud. Seconded by Councillor Chester. Motion carried unanimously.

- 10.4. Community Hall – Councillor MacKinnon
  - a. Councillor MacKinnon reported on Christmas events. Feedback was very positive and he thanked everyone who attended and helped out at the events.
  - b. Also reported that the volunteer fire fighters enjoyed their event.
  - c. CAO added that the Victoria Playhouse is asking to use the Hall for rehearsals the last week in May as well as in June. It was decided to charge a prorated rental based on the previous \$900 for the month of June. The week of May would be \$204.50.
  - d. Merry Pop-Ins will be using the Hall for their Healthy Eating program starting afternoons Jan 24, 31, Feb 7, 14, 21 & 28 (full day).
  - e. Feb 1<sup>st</sup>, 12-2pm, Marion Miller asked to use the Hall for an event; “Sully’s adventures”. It was suggested she have the use of the Hall for free.

**MOTION 2020-065:** It was so moved by Councillor MacKinnon to approve a free rental for the event on Feb 1<sup>st</sup>. Seconded by Councillor Henley. Motion carried unanimously.

- 10.5. Public Works/Water & Sewer –
  - a. Member of the public building a new house on the Inkerman Road has approached Council to ask for a new street light to be placed at the end of his driveway. There is quite a large ‘dark’ area on the road between the existing street lights. CAO to find exact costs.

10.6. Marketing & Community

- a. Committee looking into “Welcoming Communities” initiative from Federation of PEI Municipalities. More information to come soon.
- b. Meeting with CAO and Mayor in February to discuss committee terms of reference.
- c. Next Chamber meeting guest speaker will be Jamie Fox.

**11. Discussion, Correspondence & Public Input**

**MOTION 2020-066:** It was moved by Councillor Chester to approve the request from Matt MacFarlane to adjust the total cost of legal services to equal the rental fees for office space for 2019. Seconded by Councillor Henley. Motion carried unanimously.

**12. Next Meeting**

**12.1. Next Meeting will be Tuesday February 18, 2020, 7:00 pm at the Crapaud Community Hall**

**13. Adjournment**

13.1. It was so moved by Councilor Henley to adjourn the meeting at 9:05pm.

Respectfully submitted, approved and signed,

Date: \_\_\_\_\_

\_\_\_\_\_  
Neila Auld, Mayor

\_\_\_\_\_  
Barbara Weeks, Chief Administrative Officer  
Rural Municipality of Crapaud



## January 21, 2020 MAYOR'S REPORT

Welcome to Councillors, our CAO and to public attendees and guests to tonight's meeting. As usual I am reminding everyone of some rules or order. Council and Public must refrain from "chatting" or speaking out without authorization from the Chair (me). All discussion/questions, including from Council members, are to be directed to the Chair (me). I will answer the question or direct it to the appropriate councilor or the CAO. Or it will be deferred for future review. Public opportunity for comments or discussion will be at the end of the meeting. If anyone wants to intercede during Council's discussion, please raise your hand and the Chair (me) will address your request. Any administrative questions will be addressed, deferred to the end of the meeting, or to the office for response during office hours.

There will be call for nominations for two open Council positions, with the retirement of Arnold Stewart and resignation of Kris Jones due to his family commitments and accepting a job in Fort McMurray. I want to thank both of them for their time and service.

I have drafted a letter to go to the Premier, Health Minister James Aylward and our local MLAs regarding Health Care Services in Crapaud, particularly a family physician. Recently Barb and I met with four other municipal counterparts and discussed what we can work together on (like a By Law Enforcement Officer, EMO services etc). From that meeting it was agreed that I draft a letter to the Premier and all five Mayors would sign. December saw everyone busy with holidays, but it is now set to go. I believe "there is strength in numbers" Also further to a previous request and then after this joint meeting, I have had discussions with Victoria Mayor, Ian Dennison on the possibility of "sharing" our CAO. I have run it by Barb, who has also spoken to Ian, and we are trying to see how it would work, if it can work. It would see Barb FT in a shared position. There is much more for both Councils to consider.

Barb's report has a list of Resolutions to be passed at this evening's meeting. Let's all get on board to see that they get done!

My Activities since the last Council meeting:

### NOVEMBER

- Chamber November 26

### DECEMBER

- Business supper at Hall December 7
- Business Dev. Corp. session at Hall December 10
- Attended our sponsored skate with cookies and hot chocolate served December 29

### JANUARY

- Met with MLA Brad Trivers January 13
- Attended Fire Hall meeting January 13 (with Barb)
- Met with Della and Susan from Honorarium Review Commission January 14 (with Stan)
- Met with Council to retrieve packages for meeting January 21

We continue to have a lot on our plate, including required ByLaws for the Municipal Government Act. Barb has been working on these as well as applications for grants and subsidies for work needed to our buildings and the proposal for an Affordable Housing Project. We will hear from one proposal this evening.

In closing, I want to extend a huge thank you to our CAO, who works tirelessly and "above and beyond".

Neila I. Auld, BScPharm, Mayor

**Rural Municipality of Crapaud**  
**CAO Update**  
**Regular Council Meeting**  
**Tuesday, January 21, 2020 – 7:00 pm**

## **Updates**

1. Attached financials up to Dec 31, 2019.
2. Total Expenditures for **November** were \$10,563 and Revenue of \$14,844.48. **December** expenditures were \$50,360.52 and Revenue totalled \$206,120.32. (\$150,000 of \$200,000 Gas Tax was received and needs to be allocated).
3. **By-election Feb 17, 2020** – Notices for the paper will be submitted listing dates for the nomination period. County Line Courier, Website and a sign on the Municipal Office door. Need to Appoint Municipal Elections Officer, CAO has done it in the past.
4. CAO sent a letter to release The Brody Company (Dollar store) from their lease effective January 1, 2020.
5. CAO negotiated rental space rent with Lessee.....1000 sq ft to Don Wills, Atlantic Handyman. Rent will be for \$6.00/sq ft/year (\$6000 plus \$780 CAM (snow removal, sewer, water, heat). Three year lease was signed effective January 1, 2020. Upgrades have started; business specific upgrades to be done by lessee and upgrades to interior walls and separate entrance to be done by Municipality. Lease was approved by Lawyer before being signed.
6. CAO discussed repairs needed with Don Wills; missing shingles on Hall building and on prof building roof.
7. By Laws 2020-01, 2020-02 and 2020-03 reviewed with Municipal Affairs and Matt MacFarlane and presented for first reading.
8. CAO has completed several iterations for the lay out of the New Professional Building which will include a new boardroom/Council Chambers, Tourism/Museum, and additional rental space. Space will also include shared kitchen and washroom facilities for tenants. Stay Tuned for the formal Unveiling!
9. Loan renewal coming up end of January 2020...An old Sewer loan is coming due this month and I would recommend we pay it off using Gas Tax money. Current outstanding on the Loan is \$28,000 with monthly payments of \$352.14 Principal and \$108.69 interest.
10. Budget Review process has started. Council to review and send comments to the Mayor and CAO in the next couple of weeks. Public Presentation to occur at least 14 days before adoption of 2020/21 Budget. 2020/21 Budget needs to be approved by March 31, 2020 in a public meeting (March Council meeting would be ideal) and then submitted to Province before April 15, 2020.
11. CAO is speaking with a couple of IT services to inquire about computer equipment and security upgrades. When written quotes are received it will be presented to Council for approval (Feb meeting).
12. RFP Drafts have been presented to Council to received quotes on Extension of sewer on Inkerman Road, Extension of water and sewer in Sherwood Forest and a consultant to be hired for the Land Use Plan.
13. Andy Cudmore was contacted back in August to remove trees on Municipal property behind Bill Chester's house. The quote was received and approved by Council. Andy has been contacted several times over the last few months and still the trees have not been removed. CAO will be obtaining more quotes from services to get this done as soon as possible in the spring.
14. Request from public for new street light on Inkerman Road, 97 Inkerman Road.
15. Various ongoing meetings with staff, Fire Hall, Mayor, lessee, Bank and Lawyer.

..../2

## **Action Items**

1. **MOTION: To Approve** Council participate in CDC's pilot Project for shared resources at a cost of \$200.
2. **MOTION: To Approve** date of Municipal By-election to be set for Feb 17, 2020.
3. **MOTION: To Approve** CAO, Barbara Weeks as the Municipal Election Officer (MEO) for the By-election.
4. **MOTION: To Approve** 1<sup>st</sup> Reading of Bylaw # 2020-01 Municipal Emergency Management Program.
5. **MOTION: To Approve** 1st Reading of Bylaw # 2020-02 to Manage and Dispose of Records.
6. **MOTION: To Approve** 1st Reading of Bylaw # 2020-03 to Regulate Access to Information and Protection of Personal Information.
7. **MOTION: To approve** donation request form South Shore Sharks Minor Basketball for \$400.
8. **MOTION: To approve** pay off balance of Sewer Loan 1501-2017, approximately \$28k.

Respectfully Submitted,

Barbara Weeks, CAO

Community of Crapaud  
 Cumulative Income Statement  
 2019-2020 Fiscal

			Cumulative TOTAL	2019/20 Fiscal BUDGET	% of Budget
	NOV	DEC			
<b>General Revenue from Operations</b>					
Fire Dues & Donations		\$ 42,000.00	\$ 166,000.00	\$ 177,075.00	94%
Equalization Grant	\$ 2,131.75	\$ 2,131.75	\$ 19,185.75	\$ 25,581.00	75%
Real Property Taxes	\$ 8,344.00	\$ 8,344.00	\$ 74,393.00	\$ 117,500.00	63%
Water Revenue	\$ -	\$ -	\$ 19,449.84	\$ 22,200.00	88%
Sewer Revenue	\$ 388.27	\$ 1,879.84	\$ 97,279.58	\$ 82,000.00	119%
Wage Grants			\$ 3,033.00	\$ 8,000.00	38%
Recreation Grant			\$ -	\$ 1,700.00	
Sponsorships of Community Events			\$ -	\$ 1,000.00	
Special Projects Donations			\$ -		
Federal Infrastructure Funding			\$ -		
WWCF			\$ 11,454.38		
Interest	\$ 182.96	\$ 362.07	\$ 1,804.32	\$ 3,700.00	49%
Rent	\$ 1,897.50	\$ 2,462.50	\$ 17,642.50	\$ 29,046.00	61%
Land Rental	\$ 1,900.00		\$ 3,537.50	\$ 1,900.00	186%
Other Revenue (Hall, Land Sales)		\$ 3,855.00	\$ 9,602.00	\$ 55,000.00	17%
<b>Total General Revenue - Operations</b>	<b>\$ 14,844.48</b>	<b>\$ 57,180.16</b>	<b>\$ 417,144.37</b>	<b>\$ 524,702.00</b>	<b>80%</b>
<b>Government Transfers for Capital</b>					
Federal Infrastructure Funding			\$ -		
Provincial Infrastructure Funding			\$ -		
Gas Tax Revenue		\$ 150,000.00	\$ 150,000.00	\$ 200,000.00	75%
<b>Total Gov't Transfers for Capital</b>		<b>\$ 150,000.00</b>	<b>\$ 150,000.00</b>	<b>\$ 200,000.00</b>	
<b>TOTAL REVENUE</b>	<b>\$ 14,844.48</b>	<b>\$ 207,180.16</b>	<b>\$ 567,144.37</b>	<b>\$ 724,702.00</b>	<b>78%</b>



	NOV	DEC	Cummulative	2019/20 Fiscal	%
			TOTAL	BUDGET	of Budget
<b>EXPENSES</b>					
General Government					
Advertising/Marketing	\$ 978.82		\$ 2,145.32	\$ 5,000.00	43%
Donations		\$ 1,835.00	\$ 2,647.00		
Dues		\$ 292.35	\$ 407.35		
Fire Protection			\$ 1,575.12	\$ 12,100.00	13%
Honorariums		\$ 8,283.33	\$ 15,696.69	\$ 20,600.00	76%
Interest & Bank Charges - Gas Tax	\$ 4.00	\$ 4.00	\$ 8.00		
Interest & Bank Charges - General	\$ 116.09	\$ 134.24	\$ 1,114.19	\$ 2,000.00	56%
Liability Insurance			\$ 5,967.00	\$ 6,500.00	92%
Office Supplies & Postage	\$ 355.28	\$ 25.37	\$ 1,221.89	\$ 2,000.00	61%
Office Equipment & Upgrades			\$ 1,604.84	\$ 15,000.00	11%
Miscellaneous	\$ 100.00		\$ 100.00	\$ 500.00	20%
Generator Project Expenses			\$ -		
Professional Fees - Legal & Accting		\$ 1,552.50	\$ 23,382.00	\$ 13,000.00	180%
Property Taxes			\$ -		
Rent			\$ -		
Telephone	\$ 114.16	\$ 114.16	\$ 1,302.55	\$ 2,000.00	65%
Travel & Meetings			\$ -	\$ 500.00	0%
<b>Total General Government</b>	<b>\$ 1,668.35</b>	<b>\$ 12,240.95</b>	<b>\$ 57,171.95</b>	<b>\$ 79,200.00</b>	<b>72%</b>
<b>Library Expenses</b>					
Library Telephone	\$ 49.17	\$ 49.17	\$ 492.00		
Library Supplies					
Library Repair & Maintenance			\$ 750.05		
Library -Sewer Utility Charge					
<b>Total Library Expenses</b>	<b>\$ 49.17</b>	<b>\$ 49.17</b>	<b>\$ 1,242.05</b>	<b>\$ 4,000.00</b>	<b>31%</b>
Wage expenses & Salaries (Ivan, Barb)	\$ 3,036.18	\$ 2,517.86	\$ 35,908.93		
Seasonal Wages (3 students)			\$ 13,570.22		
WCB Dues					
<b>Total Payroll Expense</b>	<b>\$ 3,036.18</b>	<b>\$ 2,517.86</b>	<b>\$ 49,479.15</b>	<b>\$ 58,120.00</b>	<b>85%</b>

	NOV	DEC	Cummulative	2019/20 Fiscal	%
			TOTAL	BUDGET	of Budget
<b>Fire Protection</b>					
Donations - FD			\$ 200.00	\$ 1,000.00	20%
Dues & Licenses - Fire Dept			\$ -	\$ 1,250.00	
Equipment - Fire Dept			\$ 459.98	\$ 1,600.00	29%
Electricity - Fire Dept	\$ 316.61	\$ 288.38	\$ 3,051.62	\$ 3,000.00	102%
Gas & Oil - Fire Dept	\$ 727.97	\$ 976.90	\$ 3,179.33	\$ 2,500.00	127%
Heating - Fire Dept	\$ 431.63	\$ 488.19	\$ 2,890.61	\$ 4,000.00	72%
Honorariums - Fire Dept		\$ 30,605.00	\$ 30,605.00	\$ 30,000.00	102%
Insurance - Firemen & Building - FD			\$ 7,334.00	\$ 7,200.00	102%
Insurance - Fire Trucks & CGL			\$ 11,876.00	\$ 12,000.00	99%
Interest & Bank Charges - Fire Dept	\$ 10.25	\$ 10.25	\$ 112.94	\$ 350.00	32%
Interest on Long-term Debt - FD			\$ -	\$ -	
Loan Payment - Fire Department			\$ -		
Meals - Fire Dept	\$ 180.96	\$ 129.95	\$ 1,047.54	\$ 2,800.00	37%
Miscellaneous - Fire Dept		\$ 20.00	\$ 127.25		
Office - Supplies Postage Phone FD	\$ 123.09	\$ 2,347.55	\$ 3,411.33	\$ 4,000.00	85%
Repairs & Maintenance - Fire Dept	\$ 110.00		\$ 3,074.33	\$ 6,000.00	51%
Supplies - Fire Dept			\$ 6,104.72	\$ 3,500.00	174%
Telephone & Radio - Fire Dept	\$ 480.48	\$ 379.84	\$ 3,679.42	\$ 4,500.00	82%
Training, Mileage & Uniforms - FD			\$ 2,109.72	\$ 3,000.00	70%
Property Taxes & Sewer Utility - FD			\$ 577.50	\$ 2,300.00	25%
Garbage - FD	\$ 100.00	\$ 100.00	\$ 915.00	\$ 2,500.00	37%
<b>Total Fire Protection</b>	<b>\$ 2,480.99</b>	<b>\$ 35,346.06</b>	<b>\$ 80,756.29</b>	<b>\$ 91,500.00</b>	<b>88%</b>
<b>Professional Centre</b>					
Electricity - Professional Centre			\$ -		
Heat - Professional Centre	\$ 398.62	\$ 658.10	\$ 3,986.13	\$ 3,500.00	114%
Heat - Councillors					
Insurance - Prof Centre			\$ 4,215.00	\$ 5,000.00	84%
Repairs & Maintenance - Prof Centre	\$ 457.70	\$ 155.33	\$ 3,431.66	\$ 3,000.00	114%
Snow Removal & Grass Cutting			\$ 115.00	\$ 4,500.00	3%
Property Taxes & Sewer Utility			\$ 577.50	\$ 2,300.00	25%
<b>Total Professional Centre</b>	<b>\$ 856.32</b>		<b>\$ 12,325.29</b>	<b>\$ 18,300.00</b>	<b>67%</b>

			Cumulative	2019/20 Fiscal	%
	NOV	DEC	TOTAL	BUDGET	of Budget
<b>Street Lights</b>	\$ 741.24	\$ 741.24	\$ 6,869.04	\$ 8,000.00	86%
<b>Parks &amp; Property</b>					
Black Fly Program			\$ 1,000.00	\$ 2,500.00	40%
Professional Services - Parks			\$ -		
Property Taxes - Parks & Property	\$ 412.30		\$ 672.64	\$ 4,625.00	15%
Repairs & Improvements - Parks		\$ 78.15	\$ 777.74	\$ 2,500.00	31%
Mileage - Parks			\$ 1,500.00	\$ 1,000.00	150%
<b>Total Parks &amp; Public Properties</b>	<b>\$ 412.30</b>		<b>\$ 3,950.38</b>	<b>\$ 10,625.00</b>	<b>37%</b>
<b>Recreation</b>					
Recreation Sponsorships			\$ -	\$ 1,750.00	
Festivity/Event Supplies & Expenses		\$ 349.19	\$ 2,455.09	\$ 5,750.00	43%
<b>Total Recreation</b>	<b>\$ -</b>		<b>\$ 2,455.09</b>	<b>\$ 7,500.00</b>	<b>33%</b>
<b>SEWER</b>					
Interest & Bank Charges	\$ 15.27	\$ 12.07	\$ 302.65	\$ 320.00	95%
Interest on Long Term Debt	\$ 1,119.77	\$ 1,077.43	\$ 10,253.64	\$ 10,000.00	103%
Loan Payment (2 loans)	\$ 1,911.14	\$ 1,911.14	\$ 17,500.26	\$ 22,933.68	76%
Property Taxes					
Miscellaneous			\$ -	\$ 1,200.00	
Professional Fees			\$ -		
Regulatory Commission		\$ 1,800.04	\$ 1,800.04	\$ 1,000.00	180%
Repairs & Maintenance		\$ 368.00	\$ 4,349.57	\$ 7,000.00	62%
Operator Fee	\$ 759.85	\$ 759.85	\$ 6,752.71	\$ 12,000.00	56%
Snow Removal		\$ 1,860.00	\$ 1,860.00		
Utilities	\$ 804.17	\$ 1,276.58	\$ 6,679.70	\$ 10,000.00	67%
<b>Total Sewer</b>	<b>\$ 4,610.20</b>	<b>\$ 9,065.11</b>	<b>\$ 49,498.57</b>	<b>\$ 64,453.68</b>	<b>77%</b>
<b>WATER</b>					
Interest & Bank Charges	\$ 11.41	\$ 11.60	\$ 188.21	\$ 200.00	94%
Interest on Long Term Debt	\$ 136.72	\$ 131.04	\$ 1,245.29	\$ 1,797.00	69%
Loan Payment	\$ 391.11	\$ 391.11	\$ 3,519.99		
Miscellaneous			\$ -	\$ 500.00	0%
Professional Fees			\$ -		
Regulatory Commission			\$ -	\$ 280.00	
Repairs & Maintenance	\$ 352.00	\$ 327.36	\$ 3,212.01	\$ 5,000.00	64%
Operator Fee	\$ 719.85	\$ 1,093.35	\$ 7,095.51	\$ 9,000.00	79%
Utilities	\$ 267.07	\$ 661.25	\$ 3,166.16	\$ 2,000.00	158%
<b>Total Water</b>	<b>\$ 1,878.16</b>	<b>\$ 2,615.71</b>	<b>\$ 18,427.16</b>	<b>\$ 18,777.00</b>	<b>98%</b>

			Cummulative	2019/20 Fiscal	%
	NOV	DEC	TOTAL	BUDGET	of Budget
<b>Crapaud Community Hall</b>					
Electricity - Comm Hall	\$ 64.92	\$ 155.50	\$ 881.61	\$ 2,400.00	37%
Equipment				\$ 5,000.00	
General Operating				\$ 4,500.00	
Heat - Comm Hall	\$ 233.03	\$ 484.16	\$ 3,382.49	\$ 3,500.00	97%
Insurance - Comm Hall			\$ 4,687.00	\$ 3,000.00	156%
Loan Payment (Hall)	\$ 400.00	\$ 400.00	\$ 3,600.00		
Interest on Long Term Debt	\$ 388.50	\$ 374.74	\$ 3,460.97	\$ 4,823.00	72%
Interest and Bank Charges			\$ -		
Office Supplies			\$ -	\$ 300.00	0%
Propane			\$ 291.67	\$ 2,400.00	12%
Repairs & Maintenance - Comm Hall	\$ 132.00		\$ 4,534.65	\$ 25,000.00	18%
Snow Removal & Grass, Garbage - Hall	\$ 100.00	\$ 600.00	\$ 900.00	\$ 1,500.00	60%
Property Taxes & Sewer - Hall			\$ 1,155.00	\$ 1,100.00	105%
<b>Total Crapaud Community Hall</b>	<b>\$ 1,318.45</b>	<b>\$ 2,014.40</b>	<b>\$ 22,893.39</b>	<b>\$ 53,523.00</b>	<b>43%</b>
<b>TOTAL EXPENSES</b>	<b>\$ 10,563.00</b>	<b>\$ 52,909.68</b>	<b>\$ 237,142.63</b>	<b>\$ 493,189.00</b>	<b>48%</b>
<b>NET INCOME</b>	<b>\$ 4,281.48</b>	<b>\$ 154,270.48</b>	<b>\$ 330,001.74</b>	<b>\$ 231,513.00</b>	<b>143%</b>



**January 21, 2020**

**FIRE COMMISSIONER'S REPORT**

Barb and I attended to firemen's meeting in January and there was good conversation between us, from Council, and them. I hope we can have regular interactions in the future with them also in attending our meetings.

We continue to need to work on a strong Emergency Measures Operation (EMO) plan in conjunction with the Fire Department. We need volunteers for the Committee. Please contact myself, Barb or Donna Henley, who is the Councillor responsible. I encourage residents outside of Crapaud, who are in our Fire District, to also step forward. Our hope is to work with surrounding Municipalities on this important issue.

I want to extend a special thanks to the members of the Crapaud Fire Department. We have a "second to none" group of Fire men and women, who run a "second to none fire department. A special thank you to Chris Paynter, outgoing Fire Chief. I hope our great working relationship will continue.

New Chief Raymond MacDonald

Deputy Chief Randy Shaw

1<sup>st</sup> Captain Michael MacDonald

2<sup>nd</sup> Captain Tyler Ferguson

Neila Auld, BScPharm

Crapaud Fire Commissioner